



# SHAKER HEIGHTS

## Homeowner's Affidavit for Building Permit

*Please Note: Homeowners who obtain their own building permits (sometimes referred to as "homeowner's permits") thereby assume various significant obligations and responsibilities. If you have any questions regarding your obligations and responsibilities under a Building Permit issued to you as a homeowner, please contact the Building Department at (216) 491-1460. This Affidavit is required pursuant to Chapter 547 of the Codified Ordinances of the City of Shaker Heights.*

In applying for a Building Permit, the property owner signing below hereby acknowledges (1) that they assume the responsibility as their own general contractor and (2) that they agree to the following:

- Each contractor or subcontractor working on the project under the Building Permit shall be registered with the Shaker Hts. Building Dept. in accordance with Chapter 547 of the Codified Ordinances of The City of Shaker Heights. This requirement applies whether the Building Permit is issued to a contractor or to a homeowner.
- The owner shall submit an affidavit to the Director of Building outlining which contractor(s) or subcontractor(s) shall be performing each phase of the construction.
- All work shall comply with all the applicable Building Codes, ordinances, rules, and regulations, and shall be inspected prior to being concealed or completed.
- Arrangements shall be made for all work to be inspected by the Shaker Hts. Building Dept., both at roughing-in and when completed, as required under Chapter 1307 of Codified Ordinances of The City of Shaker Heights.
- The homeowner must reside at the location of work being performed. A Valid Ohio Drivers License/State I.D. will be required for verification.
- The homeowner swears that as the homeowner they are performing all work themselves. No sub-contractors will be used.
- Filing a false statement with the Director of Building may cause your permit to be revoked and the matter referred to the Law Department for legal action.

Property Address: \_\_\_\_\_

(HOMEOWNER MUST RESIDE AT LOCATION)

Owner's Signature: \_\_\_\_\_

Owner's Name (please print): \_\_\_\_\_

Owner's Phone No.: \_\_\_\_\_ Building Permit #: \_\_\_\_\_