



SHAKER HEIGHTS

MEMORANDUM

TO: Members of Finance Committee

FROM: Matt Rubino, Director of Finance 

CC: Mayor Earl M. Leiken
Chief Administrative Officer Jeri E. Chaikin

DATE: August 17, 2015

RE: **2015 Second Quarter Update**

Overview

A review of the General Fund budget performance is completed at the end of each quarter. Attached are two exhibits showing General Fund results through June 30, 2015. The first shows General Fund revenues for the first half of 2015 as compared to the 2015 budget and the comparable second quarter results for 2014. The second exhibit shows expenditures by department for first half of 2015 compared to the 2015 budget and the second quarter results for 2014. Both revenue and expenditure summaries include the year-to-date percentages for General Fund revenues and expenditures for 2014 and 2015 and change of year-to-date June 2015 revenues and expenditures compared to the same period in 2014. A third exhibit provides a summary of the projected net operating result for the General Fund in 2015.

If revenues and expenditures were realized in equal increments every month, each of the YTD percentages would be 50%. However, operating trends for revenue and expenditures vary so that we do not expect each revenue and expense to match the 50% half point benchmark. What we generally observe at second quarter is that revenue runs ahead of the 50% benchmark by about 5% and expenditures run below the median by about 3%-4%. In addition, in 2015 there have been 13 payroll periods during the first half of the year. There will be 13 additional payrolls during the remainder of 2015. As a result, the personal service expenditure benchmark for the second quarter of 2015 is 50%.

Second Quarter Revenue

Total 2015 General Fund operating revenue through June 30th was \$24,678,307 or 56.8% of the budget. **2015 second quarter revenue was \$863,261 (3.6%) higher than the 2014 second quarter revenue.** The increase was primarily the result of income tax collections, court cost revenue and fines running ahead the first six months of last year.

Other revenue sources are coming is close to budgeted expectations and total operating revenue is currently projected to be 2.5% over the 2015 budget estimate. The projected increase over 2014 is net of the permanent loss of estate tax revenue.

Summary of General Fund Operating Revenue *											
2014 Actual 2015 2nd Quarter Actual vs 2015 Budget											
Revenue Source	2014 Q2 YTD Actual	% of 2014 Actual	2014 ACTUAL	2015 BUDGET	2015 Q2 YTD Actual	2014-2015 % Chg	% of 2015 Budget	2015 Estimate	Budget Variance	Budget Var. %	% Chg from PY
Local Tax Revenue											
Income Tax	\$15,791,141	52.9%	\$29,827,543	\$30,248,760	\$17,339,295	9.8%	57.3%	\$31,281,217	\$1,032,457	3.4%	4.9%
Property Tax	\$3,302,844	55.3%	\$5,973,054	\$5,831,692	\$3,235,935	-2.0%	55.5%	\$5,852,052	\$20,360	0.3%	-2.0%
Estate Tax	\$716,952	84.9%	\$844,330	\$0	(\$127)	-100.0%		\$0	\$0	0.0%	-100.0%
Other Taxes **	\$469,088	45.0%	\$1,042,378	\$966,386	\$469,772	0.1%	48.6%	\$955,034	(\$11,351)	-1.2%	-8.4%
Local Government Fund	\$340,878	49.9%	\$682,506	\$654,107	\$372,660	9.3%	57.0%	\$731,311	\$77,204	11.8%	7.2%
Intergovernmental Revenue	68,142	23.4%	\$291,253	\$153,294	\$111,460	63.6%	72.7%	\$270,927	\$117,633	76.7%	-7.0%
Charges For Services	\$1,532,369	49.9%	\$3,070,885	\$3,208,803	\$1,651,942	7.8%	51.5%	\$3,187,738	(\$21,065)	-0.7%	3.8%
Fines & Forfeitures	\$244,836	51.4%	\$476,191	\$499,327	\$272,650	11.4%	54.6%	\$534,968	\$35,641	7.1%	12.3%
License & Permits	\$755,402	63.4%	\$1,191,871	\$1,050,224	\$707,179	-6.4%	67.3%	\$1,028,086	(\$22,139)	-2.1%	-13.7%
Investment Earnings	\$21,601	52.4%	\$41,242	\$100,000	\$12,920	-40.2%	12.9%	\$80,000	(\$20,000)	-20.0%	94.0%
Miscellaneous	\$571,793	80.6%	\$709,281	\$756,182	\$504,621	-11.7%	66.7%	\$614,184	(\$141,998)	-18.8%	-13.4%
Total Operating Revenue	\$23,815,046	53.9%	\$44,150,534	\$43,468,775	\$24,678,307	3.6%	56.8%	\$44,535,517	\$1,066,742	2.5%	0.9%

* Operating revenue only.
 ** Includes locally enacted taxes on admissions, alcohol, cigarettes and property tax reimbursements from the State.

- Income tax receipts are ahead of last year's second quarter collection by 9.8%. The increase over 2014 has moderated since the first quarter when a very large payment (\$288,000) was received from one individual taxpayer in January. The monthly collection numbers (gross) for the second quarter have been 3.7% higher on average than 2014 second quarter collections.
- The budget for income tax revenue assumed the full impact of the 2012 rate increase would be normalized in the collection numbers with a revenue growth of 2% in 2015. The potential impacts of the newly adopted State income tax law (HB5) will begin to materialize in 2016 and will be incorporated in next year's operating budget.

Income Tax Collection by Component	2015	2014	2014-2015 % Chg
WITHHOLDING	\$4,841,221.08	\$4,424,240.80	9.4%
INDIVIDUALS	11,695,131.14	10,722,420.14	9.1%
NET PROFITS	579,848.00	489,393.81	18.5%
SB387 ELECTRIC CO. NET PROFITS	24.50	31.69	-22.7%
PENALTY & INTEREST	389,440.04	289,182.71	34.7%
REFUNDS & ADJUSTEMENTS	(166,345.07)	(134,145.81)	24.0%

- Finance will monitor collections for the remainder of the year to refine the estimate for the 2015 collection trends net of the impact of the one-time payments. At this point 2015 income tax revenue is expected to increase by 4.9% over the 2014 actual collection or 3.4% higher (\$1.03 million) more than originally budgeted for the year.

- Real estate tax receipts were 2.0% lower as compared to 2014 second quarter collections. The first half settlement and advances received through June have come in as expected and should account for approximately 54% of total receipts for the year. Real property tax receipts were budgeted to be 2.6% lower than 2014 and are expected to come in on budget at \$5.85 million. Total property tax receipts including the State reimbursement (rollback) are projected to come in at \$6.7 million or 2.9% less than 2014.
- Through June 30th, the City received no estate tax revenue as expected. The City did issue a small refund to credit an estate. Estate Tax receipts were budgeted at \$0 with the expectation that this revenue source will be completely phased out by 2015.
- Local Government Fund (LGF) revenue was 9.3% or \$31,800 higher than the 2014 first half distribution. Total LGF revenue is expected to come in 7.2% higher than 2014. The increase in LGF revenue is correlated to the increase in State tax revenue receipts that are deposited into the State Undivided Fund and in turn allocated to local governments.
- The 2016-2017 State budget bill HB64 included cuts to the municipal supplemental distribution to pay for increased distributions to villages and townships and to fund additional law enforcement training state-wide. The direct municipal LGF distribution accounts for about 21% of the City's revenue from the LGF allocation. Based on available estimates from the State Department of Taxation, Shaker Heights will lose approximately \$104,000 per calendar year as a direct result of this change in revenue sharing policy.
- Total charges for services including court cost revenue are 7.8% higher than the 2014 second quarter actual. Charges for City services including ambulance fees, cable franchise fees and Shaker Life ad revenue are 10.1 % higher than the 2014 second quarter actual.
- 2015 Court cost revenue is projected to come in at \$1.8 million or 5.2% above the 2014 actual. Court cost revenue collection is 6.0% higher than the 2014 second quarter results. A 10% increase in Court revenue was included in the 2015 budget and this revenue source has moderated since first quarter and will likely only grow by 5% in 2015.
- Fines, the other source of General Fund Court revenue, are 11.4% higher as compared to 2014 and projected at \$535,000 or 12.3% higher than last year and 7.1% above budget.
- Revenue from license and permits is 6.4% lower compared to 2014 second quarter collection. Fee revenue collected for building inspections is 25.3% lower than in 2014. Revenue from building permits is almost 50% lower than the second quarter in 2014. Revenue from housing registration fees is 6.8% lower than 2014 second quarter. Despite the decline from second quarter 2014 revenue both housing inspection and building permit fees are expected to come in about 4.1% below the amount budgeted for 2015.

- **Based on second quarter collection trends total General Fund operating revenue is projected to be \$44.5 million in 2015 or 2.5% over the budgeted amount.** The current revenue projection is slightly higher or 0.9% than the 2014 actual revenue.

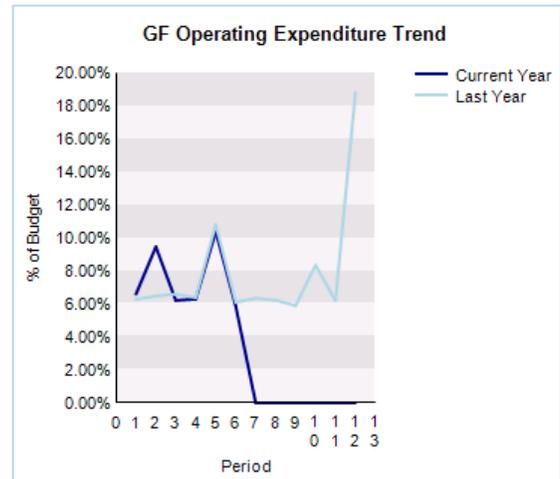
Second Quarter Expenditures

Total General Fund operating expenditures through June 30th were \$16,066,966 or 45.5% of the approved 2015 budget. As the percentage to budget numbers indicates, expenditures are in line with the budget for the first half of the year.

2015 Second Quarter Summary by Budget Category	2013 Actual	2014 BUDGET	2014 Actual 6/30/2014	2014 Actual	2015 BUDGET *	2015 Actual 3/31/2015	2015 Actual 6/30/2015	% of 2015 Budget	\$ Chg 2014-2015	% Chg 2014-2015
Personal Services	\$25,112,540	\$25,369,313	\$12,576,474	\$25,337,136	\$26,173,326	\$6,016,418	\$12,594,539	48.1%	\$18,065	0.1%
Other Expenditures	\$6,937,851	\$8,996,369	\$3,201,563	\$7,674,167	\$9,016,698	\$1,683,524	\$3,412,427	37.8%	\$210,864	6.6%
Total Operating Expenditures	\$32,050,391	\$34,365,682	\$15,778,037	\$33,011,303	\$35,190,024	\$7,699,942	\$16,006,966	45.5%	\$228,929	1.5%

* 2015 budget as amended through June 30, 2015.

- **2015 second quarter operating expenditures were \$228,929 or 1.5% higher than the second quarter expenditures for 2014.** The 2015 approved budget is 2.0% higher than the 2014 budget and some of the increase from the prior year second quarter is within expectations.
- The 2015 monthly expenditure trend as compared to the 2014 monthly expenditures is almost identical. The 2015 February numbers include the approved one-time transfer out of the General Fund \$1.2 million to the Capital and Economic Development Fund.



- The benchmark for personal service expense is 50% for 2015, and actual personal service expense was 48.1% of budget in the second quarter. There were 13 pay periods in the second quarter of 2015 and the average gross payroll cost (including employer deductions) was \$1.3 million.
- Overtime expenditures of \$661,400 were at 58.6% of the budget as of second quarter and were 18.2% lower than in the second quarter in 2014. Total overtime expenditures are projected to exceed the budget slightly by 1.5% in 2015. As of pay period 13, overtime utilization for Police, Fire, and Public works has decreased as compared to the same period in 2014 and is projected to come in approximately \$270,000 lower than the previous year.
- The second quarter actual results include the impact of the labor agreement approved for the Department of Public Works. Based on current payroll trends for all departments the

- total projected compensation and fringe benefits (General Fund) will be about 1.9% or \$500,000 below budget in 2015.
- Other expenditures of \$3.4 million for the second quarter were 6.6% higher than in 2014 but at 37.8% of the budget compared to the 50% expected benchmark for second quarter.
- Other operating expenditures will accelerate during the second half of 2015. A significant portion of other expenditures is tied to contracts and agreements that require a few months of the new fiscal period to be procured and encumbered before the dollars can be spent. Expenditure trends will also accelerate as departments pay final 2015 invoices for materials, supplies, and utilities.
- An additional \$2.2 million was encumbered in General Fund departmental budgets as of the second quarter resulting in 51.6% of the budgeted dollars being spent or obligated. On average approximately \$1.1 million of the encumbered obligations will carry over into the following year to be spent down.
- Total operating expenditures were 6.6% higher than the second quarter of 2014. Total expenditures including transfers out were 7.5% higher than in 2014 mostly due to the one-time transfer of 2014 surplus dollars out of the General Fund. When the one-time transfers are adjusted from the comparison to 2014 the increase over the prior year total expenditures is a smaller 0.9% increase over the 2014 second quarter actuals.

2015 Q2 Summary By Expenditure Category	ORIGINAL APPROP	REVISED BUDGET	2014 Q2 YTD Act.	2015 Q1 YTD Act.	2015 Q2 YTD Act.	2015 Q2 Encumb.	% Chg 2014-2015	AVAILABLE BUDGET *	% USED *
10 COMPENSATION	26,182,622	26,173,326	12,576,472	6,016,418	12,594,537	71,131	0.1%	20,118,703	48.1%
20 TRAVEL & EDUCATION	199,568	199,669	45,755	17,475	47,203	30,663	3.2%	145,903	23.6%
30 CONTRACTUAL SVCS	6,356,851	6,302,590	2,315,660	974,269	2,216,998	1,738,933	-4.3%	3,538,786	35.2%
40 MATERIALS & SUPPLIES	1,631,294	1,711,663	682,900	638,025	993,368	220,929	45.5%	738,859	58.0%
50 CAPITAL OUTLAY	345,226	342,626	68,859	40,135	67,952	65,178	-1.3%	212,459	19.8%
70 MISCELLANEOUS	395,150	460,649	88,391	13,620	86,905	53,389	-1.7%	368,321	18.9%
OTHER EXP.	8,928,089	9,017,197	3,201,564	1,683,524	3,412,426	2,109,091	6.6%	3,275,427	37.8%
OPERATING EXPENDITURES	35,110,711	35,190,523	15,778,037	7,699,943	16,006,963	2,180,223	1.5%	25,123,032	45.5%
80 TRANSFERS-OUT	7,909,837	9,109,837	2,458,580	1,853,521	3,594,795	-	46.2%	7,256,316	39.5%
GRAND TOTAL	43,020,548	44,300,360	18,236,617	9,553,464	19,601,758	2,180,223	7.5%	32,379,347	44.2%

* Net of YTD Expenditures and encumbrances.

- Other expenditure categories are generally trending very close to the 2014 second quarter actual amounts. Materials and supplies expenditures jumped by over 45% in 2015 due to increased consumption of fuel and de-icing supplies. The increase was the result of another severe winter. The increased costs included overtime and materials costs necessary to maintain snow and ice removal services at necessary levels.
- Transfers out for second quarter include the one-time transfer of funds (\$1.2 million) from the General Fund to the Capital Fund (\$500,000) and the Economic Development and

- Housing Fund (\$700,000). Other transfers out as of the second quarter were made based on the approved budget for 2015.
- Most administrative department expenditures were slightly lower in comparison to 2014 second quarter. A few departments including Building, Housing and Finance are higher than 2014 as a result of staffing changes and timing of legal fees assessed by RITA for tax collection. *See Exhibit B for expenditure summary by department.*

Second Quarter Operating Result

Through June 30, 2015, revenues exceeded expenditures by \$5.26 million compared to \$6.27 million in 2014. While the amount of the second quarter operating margin is lower than 2014 it includes the impact of the one-time transfer of \$1.2 million from the General Fund to the Capital and Economic Development and Housing Funds approved in February of this year. The adjusted net operating margin is actually 3.1% higher than in the same period of 2014 when the one-time transfer is factored out of the comparison.

Summary of General Fund Operating Results			
2014 Actual 2015 2nd Quarter Actual vs 2015 Budget			
General Fund Summary	2014 Actual	2015 Budget	2015 Estimate
Total Revenue *	\$44,150,534	\$43,468,775	\$44,535,517
Personal Services	\$25,337,136	\$26,173,326	\$25,672,817
Other Expenditures	\$7,674,167	\$9,016,698	\$8,812,488
Total Operating Expenditures	\$33,011,303	\$35,190,024	\$34,485,305
Total Transfers Out	\$9,165,731	\$9,109,837	\$9,109,837
Total Expenditures	\$42,177,034	\$44,299,861	\$43,595,142
<i>Net operating Result (estimated)</i>	<i>\$1,973,500</i>	<i>(\$831,086)</i>	<i>\$940,375</i>

** Operating revenue net of transfers in from other funds.*

Second quarter revenue typically exceeds operating expenditures as a result of timing of revenues. For example the City receives about one-half (54%) of property tax revenue in first quarter and more than 50% of our yearly revenues in the first half of the year from our major revenue sources such as income tax. However, expenses typically exceed revenues in final three months of the year pushing the positive operating result closer to the budgeted level.

Based on current revenue and expenditure trends a positive net operating result of approximately \$940,000 or 2.2% of total expenditures is projected in the General Fund by the end of 2015. The estimated surplus includes the impact of current revenue trends and budgetary performance. The projected operating surplus is net of the one-time transfer of General Fund dollars. *See Exhibit C for the projected summary of General Fund operating results for 2015.*

**City of Shaker Heights
General Fund Revenue Forecast**

Actual 2013-2014 | 2015 Budget & Estimate (Second Quarter)

Exhibit A

Source of Revenue	2013 Actual	2014 Actual 6/30/2014	2014 Actual	2015 BUDGET	2015 Actual 6/30/2015	% of 2015 Budget	% YTD Chg 2014-2015	2015 Projection	Budget Variance	Budget Variance %	% Chg from PY
Local Taxes											
Real Estate & Public Utility	\$5,967,228	\$3,302,844	\$5,973,054	\$5,831,692	\$3,235,935	49.3%	-2.0%	5,852,052	20,360	0.3%	-2.0%
Rollback/Homestead	897,686	445,331	889,089	890,662	439,822	0.0%	-1.2%	878,089	(12,573)	-1.4%	-1.2%
Tangible Personal Property	36		72,698		0				-		-100.0%
Income Tax	27,720,413	15,791,141	29,827,543	30,248,760	17,339,295	25.5%	9.8%	31,281,217	1,032,457	3.4%	4.9%
Admission Tax	80,501	22,098	65,337	62,404	28,500	21.6%	29.0%	64,342	1,938	3.1%	-1.5%
State Shared Tax											
Local Government	604,864	340,878	682,506	654,107	372,660	27.2%	9.3%	731,311	77,204	11.8%	7.2%
Estate Tax	2,823,240	716,952	844,330	0	(127)		-100.0%	0	-		-100.0%
Liquor & Beer Permits	15,128	1,659	14,735	13,000	1,450	11.2%	-12.6%	12,083	(917)	-7.1%	-18.0%
Cigarette Tax	519	0	520	320	0	0.0%		520	200	62.4%	0.0%
Intergovernmental Revenue											
Title IIIB - Senior Adults	14,056	9,576	20,264	15,000	6,588	0.0%		16,570	1,570	10.5%	-18.2%
Other Federal Grants	153,045	28,467	89,826	32,000	34,722	108.5%	22.0%	98,722	66,722	208.5%	9.9%
State Health Subsidy	5,314	5,347	5,347	5,800	5,328	0.0%	-0.4%	5,328	(472)	-8.1%	-0.4%
State Grants	19,234	5,566	31,559	18,617	5,402	1.3%	-2.9%	37,553	18,936	101.7%	19.0%
Local Governments	87,859	19,186	144,256	81,877	59,419	74.1%	209.7%	112,754	30,877	37.7%	-21.8%
Charges For Services											
Court Costs	1,845,178	859,081	1,691,847	1,874,199	910,379	24.3%	6.0%	1,779,670	(94,529)	-5.0%	5.2%
Ambulance Fees	579,135	328,381	670,176	647,345	307,300	22.6%	-6.4%	604,420	(42,926)	-6.6%	-9.8%
CATV Fee	442,248	213,007	423,102	414,523	219,311	26.1%	3.0%	448,442	33,919	8.2%	6.0%
Shaker Magazine	227,576	91,532	203,921	192,000	137,711	26.3%	50.5%	210,446	18,446	9.6%	3.2%
Other Fees	89,518	40,368	81,840	80,736	77,242	17.1%	91.3%	144,760	64,024	79.3%	76.9%
Fines											
Fines & Forfeitures	534,467	244,836	476,191	499,327	272,650	49.0%	11.4%	534,968	35,641	7.1%	12.3%
Licenses											
Licenses & Permits	1,034,703	755,402	1,191,871	1,050,224	707,179	44.2%	-6.4%	1,028,086	(22,139)	-2.1%	-13.7%
Miscellaneous											
Interest	75,751	21,601	41,242	100,000	12,920	10.2%	-40.2%	80,000	(20,000)	-20.0%	94.0%
Local Grants & Donations	8,993	5,230	7,742	5,230	2,816	16.6%	-46.2%	3,467	(1,763)	-33.7%	-55.2%
Refunds & Rebates	349,853	520,060	582,843	618,340	474,886	0.9%	-8.7%	509,886	(108,454)	-17.5%	-12.5%
Rents & Leases - Governmental	0	0	0	0	0			0	-		
Rents & Leases - Non-Governmental	52,912	103	52,915	52,912	0	0.0%	-100.0%	52,912	-	0.0%	0.0%
Sale of Public Property	82,789	46,400	65,782	79,700	26,919	10.4%	-42.0%	47,919	(31,781)	-39.9%	-27.2%
Total Operating Revenue	\$43,712,244	\$23,815,046	\$44,150,534	\$43,468,775	\$24,678,307	56.8%	3.6%	\$44,535,517	1,066,742	2.5%	0.9%
Transfers In From	17.6%	-0.2%	1.0%	-1.5%	3.6%			0.9%	2.5%		
Law Enforcement Grants S.R. Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
H.I.D.T.A. Grant S.R. Fund	0	0	0	0	80,000	0	0	80,000	\$80,000		
Drug Free Comm. Grant S.R. Fund	9,345	0	0	0	0	0	0	0	\$0		
Advance Repayment From Spc Rev Fund	0	0	169,151	0	0	0	0	0	\$0		
Repayment of Advance from Fund 601	0	0	31,000	0	0	0	0	0	\$0		
Economic Development & Housing Fund	35,400	0	0	0	0	0	0	0	\$0		
Unclaimed Moneys Trust Fund	19,955	20	7,450	0	0	0	0	0	\$0		
Total Transfers In	\$64,700	\$20	\$207,601	\$0	\$80,000	\$0	\$0	\$80,000	\$80,000		

CITY OF SHAKER HEIGHTS, OHIO
 General Operating Fund Expenditures
 Actual 2013-2014 | 2015 Budget (Second Quarter)

6/30/2015

Exhibit B

Department	2013 Actual	2014 BUDGET	2014 Actual 6/30/2014	2014 Actual	2015 Budget	2015 Actual 3/31/2015	2015 Actual 6/30/2015	% of 2015 Budget	\$ Chg 2014-2015	% Chg 2014-2015
Operating Expenditures										
Police										
Personal Services	\$8,166,641	8,388,400	4,102,044	\$8,445,482	\$9,055,349	\$2,004,080	\$4,221,914	46.6%	155,154	2.9%
Other	683,463	870,126	283,340	\$642,294	\$853,173	\$83,038	\$251,789	29.5%	(62,283)	-11.1%
Police	\$8,850,104	9,258,526	4,385,384	\$9,087,776	\$9,908,522	\$2,087,118	\$4,473,703	45.2%	92,871	2.0%
Fire										
Personal Services	\$5,770,425	5,617,827	2,832,204	\$5,690,147	\$5,686,291	\$1,274,941	\$2,748,745	48.3%	1,934	-2.9%
Other	618,688	713,509	316,757	\$664,925	\$734,061	\$123,361	\$271,940	37.0%	66,816	-14.1%
Fire	\$6,389,113	6,331,336	3,148,961	\$6,355,072	\$6,420,352	\$1,398,302	\$3,020,685	47.0%	68,750	-4.1%
Public Works										
Personal Services	\$3,949,929	3,927,350	2,013,629	\$3,907,153	\$3,977,170	\$1,012,212	\$1,985,619	49.9%	(40,821)	-1.4%
Other	2,779,614	3,325,549	1,238,848	\$3,120,903	\$3,366,751	\$916,662	\$1,518,606	45.1%	248,811	22.6%
Public Works	\$6,729,543	7,252,899	3,252,477	\$7,028,056	\$7,343,921	\$1,928,874	\$3,504,225	47.7%	207,990	7.7%
Municipal Court										
Personal Services	\$2,002,232	2,092,480	1,011,534	\$1,942,041	\$2,052,861	\$442,294	\$935,898	45.6%	(19,540)	-7.5%
Other	93,828	103,186	17,745	\$82,513	\$102,979	\$21,907	\$32,662	31.7%	12,663	84.1%
Municipal Court	\$2,096,060	2,195,666	1,029,279	\$2,024,554	\$2,155,840	\$464,200	\$968,560	44.9%	(6,878)	-5.9%
Health										
Personal Services	\$389,619	396,556	181,412	\$361,771	\$391,015	\$80,811	\$184,420	47.2%	(422)	1.7%
Other	35,908	70,891	29,012	\$50,072	\$74,528	\$4,698	\$23,563	31.6%	1,311	-18.8%
Health	\$425,527	467,447	210,424	\$411,843	\$465,543	\$85,509	\$207,983	44.7%	889	-1.2%
Recreation										
Personal Services	\$286,386	289,400	164,634	\$332,287	\$322,100	\$76,999	\$169,967	52.8%	(1,567)	3.2%
Other	151,250	191,150	78,619	\$174,136	\$197,821	\$20,009	\$64,982	32.8%	(5,871)	-17.3%
Recreation	\$437,636	480,550	243,253	\$506,423	\$519,921	\$97,008	\$234,949	45.2%	(7,438)	-3.4%
Building Inspection										
Personal Services	\$329,066	317,700	152,491	\$309,049	\$273,598	\$103,993	\$156,402	57.2%	32,426	2.6%
Other	51,621	62,282	6,832	\$42,979	\$86,714	\$3,718	\$20,459	23.6%	256	199.5%
Building Inspection	\$380,687	379,982	159,323	\$352,029	\$360,312	\$107,711	\$176,861	49.1%	32,682	11.0%
Housing Inspection										
Personal Services	793,057	854,300	400,044	\$828,543	\$867,907	\$202,253	\$432,620	49.8%	22,099	8.1%
Other	131,505	293,480	15,788	\$228,788	\$124,731	\$8,998	\$18,112	14.5%	2,768	14.7%
Housing Inspection	\$924,562	1,147,780	\$415,832	\$1,057,331	\$992,638	\$211,251	\$450,732	45.4%	24,867	8.4%

CITY OF SHAKER HEIGHTS, OHIO
 General Operating Fund Expenditures
 Actual 2013-2014 | 2015 Budget (Second Quarter)

6/30/2015

Exhibit B

Department	2013 Actual	2014 BUDGET	2014 Actual 6/30/2014	2014 Actual	2015 Budget	2015 Actual 3/31/2015	2015 Actual 6/30/2015	% of 2015 Budget	\$ Chg 2014-2015	% Chg 2014-2015
City Council										
Personal Services	\$128,128	128,600	63,909	\$128,354	\$129,681	\$31,094	\$64,440	49.7%	98	0.8%
Other	10,674	14,951	4,919	\$12,777	\$14,951	\$763	\$2,046	13.7%	(3,383)	-58.4%
City Council	\$138,802	143,551	68,828	\$141,131	\$144,632	\$31,857	\$66,486	46.0%	(3,285)	-3.4%
Mayor										
Personal Services	\$190,705	185,400	92,622	\$184,960	\$187,384	\$43,177	\$93,467	49.9%	372	0.9%
Other	24,381	28,400	10,776	\$23,263	\$28,467	\$7,017	\$13,515	47.5%	672	25.4%
Mayor	\$215,086	213,800	103,398	\$208,222	\$215,851	\$50,194	\$106,982	49.6%	1,044	3.5%
Chief Administrative Officer										
Personal Services	\$224,526	223,800	110,438	\$223,432	\$227,900	\$52,132	\$112,544	49.4%	1,102	1.9%
Other	9,157	67,645	1,326	\$64,628	\$13,899	\$501	\$2,253	16.2%	19	69.9%
Chief Administrative Officer	\$233,683	\$291,445	\$111,764	\$288,060	\$241,799	\$52,633	\$114,797	47.5%	1,121	2.7%
Law										
Personal Services	\$562,342	569,000	277,574	\$586,186	\$590,442	\$134,170	\$287,466	48.7%	5,061	3.6%
Other	159,169	194,120	32,232	\$123,396	\$160,470	\$8,536	\$14,886	9.3%	(7,010)	-53.8%
Law	\$721,511	763,120	309,806	\$709,582	\$750,912	\$142,706	\$302,352	40.3%	(1,949)	-2.4%
Finance										
Personal Services	\$642,110	629,900	304,697	\$622,647	\$640,002	\$145,072	\$321,044	50.2%	7,779	5.4%
Other	122,617	154,118	104,014	\$145,681	\$135,876	\$98,600	\$107,313	79.0%	21,506	3.2%
Finance	\$764,727	784,018	408,711	\$768,329	\$775,878	\$243,672	\$428,357	55.2%	29,285	4.8%
Human Resources										
Personal Services	\$202,019	199,800	109,899	\$219,138	\$222,801	\$52,074	\$111,357	50.0%	(1,738)	1.3%
Other	63,608	77,198	20,191	\$55,361	\$112,969	\$6,609	\$15,049	13.3%	(2,745)	-25.5%
Human Resources	\$265,627	276,998	130,090	\$274,499	\$335,770	\$58,683	\$126,406	37.6%	(4,483)	-2.8%
Civil Service										
Personal Services	\$22,241	22,400	12,516	\$24,181	\$23,753	\$5,806	\$12,385	52.1%	(481)	-1.0%
Other	24,363	66,884	15,535	\$67,959	\$37,137	\$3,359	\$10,875	29.3%	(1,477)	-30.0%
Civil Service	\$46,603	89,284	28,051	\$92,140	\$60,890	\$9,165	\$23,260	38.2%	(1,958)	-17.1%
Information Technology										
Personal Services	\$335,390	401,700	199,703	\$431,506	\$403,328	\$93,741	\$200,374	49.7%	278	0.3%
Other	117,980	142,389	32,372	\$109,340	\$139,115	\$2,401	\$25,249	18.1%	(5,847)	-22.0%
Information Technology	\$453,370	544,089	232,075	\$540,846	\$542,443	\$96,142	\$225,623	41.6%	(5,569)	-2.8%
CCSE										
Personal Services	\$35,051	35,500	8,039	\$34,323	\$35,500	\$6,510	\$7,176	20.2%	2,357	-10.7%
Other	1,268,638	1,584,969	695,052	\$1,302,215	\$1,714,362	\$264,693	\$732,451	42.7%	(84,170)	5.4%
CCSE	\$1,303,688	1,620,469	703,091	\$1,336,538	\$1,749,862	\$271,203	\$739,627	42.3%	(81,813)	5.2%

CITY OF SHAKER HEIGHTS, OHIO
 General Operating Fund Expenditures
 Actual 2013-2014 | 2015 Budget (Second Quarter)

6/30/2015

Exhibit B

Department	2013 Actual	2014 BUDGET	2014 Actual 6/30/2014	2014 Actual	2015 Budget	2015 Actual 3/31/2015	2015 Actual 6/30/2015	% of 2015 Budget	\$ Chg 2014-2015	% Chg 2014-2015
Communications and Marketing										
Personal Services	\$297,461	300,100	156,597	\$296,735	\$286,172	\$67,803	\$146,965	51.4%	(1,114)	-6.2%
Other	415,476	506,203	175,049	\$416,550	\$504,783	\$85,338	\$173,552	34.4%	12,646	-0.9%
Communications & Marketing	\$712,936	806,303	331,646	\$713,285	\$790,955	\$153,140	\$320,517	40.5%	11,531	-3.4%
Planning										
Personal Services	\$493,136	480,900	82,862	\$469,207	\$486,183	\$112,143	\$243,668	50.1%	4,708	194.1%
Other	46,554	277,672	42,988	\$176,249	\$296,333	\$9,450	\$29,202	9.9%	2,167	-32.1%
Planning	\$539,690	758,572	125,850	\$645,456	\$782,516	\$121,593	\$272,870	34.9%	6,875	116.8%
Neighborhood Revitalization										
Personal Services	\$137,385	135,700	231,874	\$135,567	\$139,585	\$32,102	\$68,990	49.4%	563	-70.2%
Other	7,348	109,087	18,446	\$70,607	\$227,977	\$58	\$36,191	15.9%	(53,966)	96.2%
Neighborhood Revitalization	\$144,734	244,787	250,320	\$206,174	\$367,562	\$32,160	\$105,181	28.6%	(53,403)	-58.0%
Economic Development										
Personal Services	\$154,691	172,500	67,752	\$164,426	\$174,304	\$43,010	\$89,078	51.1%	4,606	31.5%
Other	122,012	142,560	61,722	\$99,531	\$89,601	\$13,809	\$47,732	53.3%	(11,648)	-22.7%
Economic Development	\$276,702	315,060	129,474	\$263,957	\$263,905	\$56,819	\$136,810	51.8%	(7,042)	5.7%
Total Operating Expenditures	\$32,050,391	\$34,365,682	\$15,778,037	\$33,011,303	\$35,190,024	\$7,699,942	\$16,006,966	45.5%	228,929	1.5%
Transfers Out *	\$9,350,431	\$7,690,524	\$2,458,580	\$9,165,731	\$9,109,837	\$1,853,521	\$3,594,795	20.3%	\$1,187,548	
Recreation Fund Subsidy	792,000	792,000	396,000	742,000	625,000	156,250	312,500	25.0%	(83,500)	
Police & Fire Pensions	1,685,630	1,751,888	875,944	1,751,888	1,834,085	458,521	917,043	25.0%	41,099	
Street Lighting Assessment Fund	112,100	120,000	60,000	120,000	155,000	38,750	77,500	25.0%	17,500	
Self Insurance	807,000	900,000		900,000	918,000			0.0%	0	
Debt Service Fund	791,910	1,126,636	1,126,636	1,126,636	1,087,752		1,087,752	0.0%	(38,884)	
Economic Development Loan Fund		0		145,207	740,000	700,000	700,000	94.6%	700,000	
General Capital Fund	4,200,000	2,600,000		3,600,000	3,100,000	500,000	500,000	16.1%	500,000	
Central Stores & Printing	31,000			30,000	0				0	
Sewer Maintenance Fund				350,000	250,000			0.0%	0	
Street Maintenance Fund	400,000	400,000		400,000	400,000			0.0%	0	
Total Disbursements	\$41,400,822	\$42,056,206	\$18,236,617	\$42,177,034	\$44,299,861	\$9,553,463	\$19,601,761	21.6%	\$1,136,215	18.5%
					4.2%					
Total Revenue (including advances in)	\$43,776,944	\$42,191,031	\$23,815,066	\$44,358,135	\$43,468,775	\$12,386,073	\$24,758,307	56.8%	717,470	6.1%
Revenue Over/Under Expenditures	2,376,122	134,825	5,578,449	2,181,101	(831,086)	2,832,610	5,156,546		(418,745)	-21.5%
Oper. Result as % of Expenditures	5.7%	0.3%	30.6%		-1.9%					
Ending Balance December 31	\$9,023,915	\$9,158,740	\$5,578,449	\$11,205,015	\$10,373,929					
Ending Balance % Reserve	21.80%	21.78%		26.57%	23.42%					

Summary of General Fund Operating Results											Exhibit C
2014 Actual 2015 2nd Quarter Actual vs 2015 Budget											
General Fund Summary	2014 Q2 YTD Actual	% of 2014 Actual	2014 Actual	2015 Budget	2015 Q2 YTD Actual	2014-2015 % Chg	% of 2015 Budget	2015 Estimate	Budget Variance	Budget Var. %	% Chg from PY
Total Revenue *	\$23,815,066	54.9%	\$44,150,534	\$43,468,775	\$24,678,307	3.6%	56.8%	\$44,535,517	\$1,066,742	2.5%	0.9%
Personal Services	\$12,576,474	46.9%	\$25,337,136	\$26,173,326	\$12,594,539	0.1%	48.1%	\$25,672,817	\$500,509	1.9%	1.3%
Other Expenditures	\$3,201,563	31.6%	\$7,674,167	\$9,016,698	\$3,412,427	6.6%	37.8%	\$8,812,488	\$204,210	2.3%	14.8%
Total Operating Expenditures	\$15,778,037	47.8%	\$33,011,303	\$35,190,024	\$16,006,966	1.5%	45.5%	\$34,485,305	\$704,719	2.0%	4.5%
Total Transfers Out	\$2,458,580	24.5%	\$9,165,731	\$9,109,837	\$3,594,795	46.2%	39.5%	\$9,109,837	\$0	0.0%	-0.6%
Total Expenditures	\$18,236,617	43.2%	\$42,177,034	\$44,299,861	\$19,601,761	47.7%	44.2%	\$43,595,142	\$704,719	1.6%	3.4%
<i>Net operating Result (estimated)</i>	<i>\$5,578,449</i>	<i>\$0</i>	<i>\$1,973,500</i>	<i>(\$831,086)</i>	<i>\$5,076,546</i>			<i>\$940,375</i>			

* Operating revenue net of transfers in from other funds.