

## LANDMARK COMMISSION

### 2016 MEETING DATES AND SUBMISSION DEADLINES

Submission Deadline 12:00 Noon	Meeting Date 7:30PM
Friday, January 15, 2016	Wednesday, January 27, 2016
Friday, February 12, 2016	Wednesday, February 24, 2016
Friday, March 11, 2016	Wednesday, March 23, 2016
Friday, April 15, 2016	Wednesday, April 27, 2016
Friday, May 13, 2016	Wednesday, May 25, 2016
Friday, June 10, 2016	Wednesday, June 22, 2016
Friday, July 15, 2016	Wednesday, July 27, 2016
Friday, August 12, 2016	Wednesday, August 24, 2016
Friday, September 16, 2016	Wednesday, September 28, 2016
Friday, October 14, 2016	Wednesday, October 26, 2016
Friday, November 18, 2016	Wednesday, December 7, 2016

#### INFORMATION REQUIRED FOR COMMISSION REVIEW

The Landmark Commission may waive or modify the following requirements, or request additional information as necessary for commission review. The application is not considered complete until all information required and requested is submitted.

- A. A completed application with sufficient contact information for the applicant and/or owner.
- B. Elevations of the proposed building or environmental change drawn to scale with sufficient details to show, as far as they relate to exterior appearances, the architectural design of buildings, including proposed materials, textures, and colors **(Ten (10) sets at 11x17 size are required; three (3) full size sets of final plans will be required for building permits)**
- C. Color and/or material samples.
- D. A site plan, including all improvements affecting appearances such as walls, walks, terraces, plantings, accessory buildings, lights, signs, and other elements.

*The schedule is subject to change.* Contact the Planning Department at (216) 491-1430 to confirm dates and times.