

**CITY OF SHAKER HEIGHTS
Position Vacancy Announcement
FOR IMMEDIATE POSTING
March 9, 2018**

Job Title: School Crossing Guard
Department: Police
Salary Range: \$12.15 per hour
Application Deadline: Open until position(s) filled.

GENERAL STATEMENT OF DUTIES

Directs traffic in conjunction with movement of children to and from school; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS

This is specialized work in the control of traffic in conjunction with the movement of children to and from school and school safety practices in general. Employee is supervised by the Crossing Guard Supervisor and assigned to area schools.

EXAMPLES OF WORK (Illustrative only)

- ◆ Controls vehicular traffic at designated crossing to allow children to cross safely.
- ◆ Encourages children to use the proper crossings, assuring that they conform to traffic regulations and safe practice.
- ◆ Encourages report of children who fail to cooperate to school officials.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Some knowledge of traffic regulations; ability and willingness to work in the most inclement weather throughout the year; willingness to work with and a liking for children; ability to provide good oral and written instructions; courtesy; tact; physical ability to perform all essential functions of job, with or without reasonable accommodation.

ACCEPTABLE EXPERIENCE AND TRAINING

Some work experience and completion of a standard high school course; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

Effective February 12, 2016 the City of Shaker Heights will no longer hire external candidates who use any form of tobacco or nicotine products.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

PLEASE SEND CITY APPLICATION AND/OR RESUME TO THE CITY OF SHAKER HEIGHTS HUMAN RESOURCES DEPARTMENT, 3400 LEE ROAD, SHAKER HEIGHTS, OH 44120.

E-mail: human.resources@shakeronline.com Application available online at shakeronline.com

EQUAL OPPORTUNITY EMPLOYER