

CITY OF SHAKER HEIGHTS
Position Vacancy Announcement
FOR IMMEDIATE POSTING
August 29, 2017

Job Title: Skate Patrol (part-time); minimum age 16
Department: Recreation
Hourly Rate: \$8.15 per hour
Hours of Work: Flexible schedule and varying shifts, including weekends and holidays

General Definition of Work

Under the general supervision of the Facilities Manager, Assistant Facilities Manager, or the Supervisor on duty, Skate Patrol attendants are responsible for providing a positive and fun environment for participants while ensuring that safety policies and procedures are implemented. In addition, Skate Patrol attendants are required to respond effectively to first aid situations.

Essential Functions/Typical Tasks

Skate Patrol responsibilities include:

- Excellent ice skating abilities;
- Ability to assert and enforce Thornton Park safety rules and policies;
- Ensure a positive and fun skating experience for participants;
- Greet all patrons in a friendly manner with a consistently positive attitude;
- Excellent communication and organizational skills;
- Set up and take down of cones and provide skater assistance, as needed;
- Wear appropriate uniform at all times during shift;
- Maintain facility to the expectation of management;
- Follow admission policies for public skating participants;
- Report hazardous conditions on the ice;
- Perform a variety of custodial duties;
- Clean spectator stands after public skating and events.

Knowledge, Skills, and Abilities

- 3-5 years experience in figure skates or hockey skates is required.
- Experience working in a recreational setting is preferred;
- Must be at least 16 years old;
- Must be certified in CPR or able to attain CPR certification;
- Required to work a flexible schedule and varying shifts, including weekends and holidays;
- Ability to work with enthusiasm and professionalism at all times;

The City of Shaker Heights does not hire individuals who use or test positive for tobacco or nicotine products.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

PLEASE FILE CITY APPLICATION AND/OR RESUME WITH CITY OF SHAKER HEIGHTS HUMAN RESOURCES DEPARTMENT, 3400 LEE ROAD, SHAKER HEIGHTS, OHIO 44120 OR E-MAIL TO human.resources@shakeronline.com EOE