



SHAKER HEIGHTS

Safety and Public Works Committee Agenda Via Zoom Thursday, February 2, @ 8:00 am

This meeting is being held remotely (Zoom) pursuant to Chapters 113 and 115 of the Codified Ordinances (as amended in Ordinance 22-28), and Resolution 22-29, enacted on March 22, 2022.

Join the Zoom meeting as a viewer or listener from a PC, Mac, iPad, iPhone or Android device. Join online at: <https://zoom.us/j/98995406807?pwd=NTIJeWxkOU5xOU5kM3doRE5xMy9DUT09>, Password: 33553400; Description: Safety and Public Works Committee; or join by phone at 833-548-0282 (toll free); Webinar ID: 989 9540 6807; Password: 33553400. International numbers available at: <https://zoom.us/u/aUZB20ML>.

1. Approval of December 8, 2022 S & PW Committee Meeting

Documents:

[SPW 12-1-2022 DRAFT MINUTES.PDF](#)

2. 2023 Certified Local Government (CLG) Grant Application
Presented by: Planning Department

Documents:

[2023 CERTIFIED LOCAL GOVERNMENT\(CLG\) GRANT APPLICATION.PDF](#)

3. 2023 Cuyahoga County OVI Task Force Contract
Presented By: Chief Wayne Hudson

Documents:

[2023 CUYAHOGA COUNTY OVI TASK FORCE CONTRACT.PDF](#)

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SAFETY AND PUBLIC WORKS COMMITTEE MINUTES
THURSDAY, December 1, 2022
8:00 AM
VIA ZOOM MEETING

Members Present: Tres Roeder, Council Chairperson
 Ifeolu Claytor, Council Member
 Carmella Williams, Council Member
 Earl Williams, Council Member
 Jeffrey DeMuth, Chief of Police
 Patrick Sweeney, Chief of Fire
 Patricia Speese, Director of Public Works
 Jonathan Hren, Citizen Member
 James Sammon, Citizen Member
 Kim Harris, Citizen Member

Others Present: Jeri Chaikin, Chief Administrative Officer
 Patty Matteucci, Recording Assistant

Council Chair Tres Roeder:

Recording. Good morning everyone. Welcome to the December 1st Safety and Public Works Committee Meeting. We have two items on the agenda today. The first item is review and approval of the minutes from our last meeting. Do we have any comments or edits to the minutes? If there are none, I would entertain a motion to approve the minutes. Motion by James Sammon and seconded by Jonathan Hren.

All those in favor?

Group:

Aye. Aye. Aye.

Council Chair Tres Roeder:

Opposed? Any abstentions? Motion carries. Thank you. The second and only remaining item on our agenda is a discussion around Flow Monitoring and Field Services.

Director Patti Speese:

I'm sorry I'm the only agenda item, but I really appreciate everyone here today. As you all know, the City is very committed to sewers and the improvement of sewers. We have eliminated two sanitary sewer overflows as a result of grant funding and City funding. A key component of that is flow monitoring. This is used before a project and after a project to see how successful we are. It's also used when there's a lot of high ecoli counts. All of our culverts and outfalls are tested yearly and when there's a problem we need to go in and do some flow monitoring and then track it, backtrack the source of the illicit discharge. So this is a project that is extremely time consuming and the City has gone out to bid for it. It was for a three year period last time, and we are out to bid again for the same three year type contract. We did submit the Request for Proposals to three firms that we knew had the capability to perform this work. Only one firm submitted a proposal. The same firm that we currently have, and that was AECOM and their work has been exemplary. This is done, as I mentioned, not only for identifying where the illicit discharge is, but more importantly as we make all these huge improvements to our sewer system, we want to know how successful those

improvements are. This flow monitoring really helps us identify and quantify these improvements. With AECOM's proposal, which was what we consider in line with best proposal costs, we are requesting to award the contract to AECOM and their fees are listed per year. This is a requirements contract so the proposed amount is an estimate and we could reduce or exceed the need for this service. This is a request that we have the support of the Safety and Public Works Committee to award this contract to help supplement our ever improving sewers and we are requesting to award it to AECOM.

Chair Council Tres Roeder:

Director Speese Thank you. You mentioned it was submitted to three vendors, and as is written in a memo here, only one replied. Do you know why the other two did not respond?

Director Patti Speese:

Yes. They don't have the personnel. This is very labor intensive task to perform so between not having the personnel and being very heavy with work right now, they did not feel comfortable submitting a proposal to meet the needs of our request.

Chair Council Tres Roeder:

I see. Thank you. Questions for Director Patti Speese? Looks like we might make this very easy on you. If we have no questions I would entertain a motion to approve. Moved by Councilman Claytor and seconded by Councilwoman Carmella Williams.

Chair Council Tres Roeder:

Thank you. All those in favor say or indicate Aye.

Group:

Aye. Aye. Aye.

Chair Council Tres Roeder:

Opposed?

Chair Council Tres Roeder:

Are those opposed? Any abstentions? Okay. That completes our business for the day. CAO Chaikin you overestimated by three minutes. It only took five, not eight. Thank you everyone for your time this morning. Thanks so much for joining us on a short agenda. So we had quorum. Enjoy your winter break and we'll see you in January.

Meeting adjourned at 8:05 a.m.

Respectfully,

Tres Roeder, Council Chairperson
Safety and Public Works Committee



SHAKER HEIGHTS

Memorandum

To: Safety and Public Works Committee Members

CC: David E. Weiss, Mayor
Jeri Chaikin, Chief Administrative Officer
Patricia Speese, Director of Public Works

From: Joyce G. Braverman, Director of Planning, Planning
Kara Kamley O'Donnell, Principal Planner, Planning
Anna Mates, Planner, Planning

Subject: 2023 Certified Local Government (CLG) Grant; Application for **Warrensville West Cemetery Gravestone Restoration**

Date: January 24, 2023

This is a request to authorize a grant application to, and to accept a grant from, the Ohio History Connection's Certified Local Government (CLG) grant program to restore urgent-priority gravestones within Warrensville West Cemetery. The Planning Department will submit a grant application for \$25,000 with the requirement for 40% local match consisting of a \$15,000 cash match and \$1,830 in-kind match.

Approximately \$100,000 in funds are made available each year for the Certified Local Government (CLG) grant program for activities that further historic preservation. The grants are only available to those communities designated as CLGs. Shaker Heights has regularly applied for and received funding through this grant since becoming a Certified Local Government in 1993. CLG grants are federal funds administered by the Ohio History Connection.

In 2021, the City received funds through the CLG grant program to create a Historic Preservation Master Plan for Warrensville West Cemetery, which is a designated local landmark, the second-oldest burial ground in Cuyahoga County, and is owned and maintained by the City. The Plan was completed in March 2022 and was adopted by the Landmark Commission, City Planning Commission, and City Council in March and April of 2022. Primary goals of the Plan include identifying existing resources and creating a framework to preserve, protect, and maintain the burial ground's historical, archaeological, architectural, and cultural value, that will increase the site's attractiveness, and assure that maintenance and security are properly guided.

Through this planning process, the consultants created an inventory of 170 visible gravestone markers in the cemetery, which includes an assessment of their current condition and prioritization for restoration. The Plan identified over 50 gravestones as an urgent priority, meaning they are considered a public hazard or are at risk of further damage and require immediate action to be preserved. This proposed grant application will request funds for gravestone restoration services

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including: resetting stones, treating biological growth, removing interfering plantings and roots, remedying previous temporary fixes, and cleaning as needed.

The project consultants estimate the cost of restoring these urgent-priority gravestones to be \$40,000. The City currently has \$15,000 appropriated for this project in the Capital Budget under 2020 Community Project funds and the remainder of needed project funds will be requested through the CLG grant program. A breakdown of the project funding is below:

City Funds (appropriated in Capital Budget)	\$15,000
CLG Grant Request	\$25,000
Local in-kind match	\$ 1,830
Total	\$41,830

Recommendation. This is a request for the Safety & Public Works Committee to recommend Council authorize a grant application to, and to accept a grant from, the Ohio History Connection’s Certified Local Government (CLG) grant program in order to restore urgent-priority gravestones at Warrensville West Cemetery. The application request will be in the amount of \$25,000. The required \$15,000 local cash match will come from 2020 Community Project funds already appropriated in the Capital Budget.

Grant applications and supporting legislation are due to Ohio History Connection on March 31, 2023. Grant recipients will be notified of awards in June 2023.



SHAKER HEIGHTS

Memorandum

To: Members of Safety & Public Works Committee
From: Wayne D. Hudson, Chief of Police *WDH*
ec: Mayor David E. Weiss
Chief Administrative Officer Jeri E. Chaikin
Director of Law William Gruber
Director of Finance John Potts
Date: January 24, 2023
Re: 2023 Cuyahoga County OVI Task Force Contract

The Shaker Heights Police Department is recommending the City enter into a Services Agreement (The Agreement) with University Hospitals of Cleveland (UHC) to accept and appropriate grant funding for use toward targeted traffic enforcement patrols. Funding in the amount of \$12,000.00 is being offered by UHC who is a recipient of the Cuyahoga County OVI Task Force Grant from the Ohio Department of Public Safety. It is also requested that the \$12,000.00 be added to the Crime Suppression overtime appropriation for the 2023 Police Department's Operating Budget. The Services Agreement has been forwarded to the Law Department for review.

Our Department has been an annual recipient of this grant funding. Since 2013, we have received \$70,082.50 in funding. Through the use of these funds, we have assigned officers to traffic enforcement details at no cost to our taxpayers.

Targeted enforcement is conducted in support of the Cuyahoga County OVI Task Force project goals which are: decrease incidence of OVI violations; reduce crashes where alcohol is a contributing factor; increase enforcement of OVI laws; and use of saturation patrols with a zero tolerance policy for non-compliance.

The Agreement stipulates that direct labor hours expended for targeted enforcement activity must be over and above normal active pay status for a workweek. Therefore, personnel must be scheduled on an overtime basis. The Agreement reimburses the overtime expenditures, including the fringe benefits portion of our payroll, for the hours worked during targeted enforcement activity.

The terms of the Agreement begin on October 1, 2022, and our Department must complete all work no later than September 30, 2023.



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It is recommended that the Safety and Public Works Committee approve the Services Agreement with University Hospitals of Cleveland for use toward targeted traffic enforcement patrols as soon as possible, and accept and appropriate funds in the amount of \$12,000.00. It is further recommended that with this Committee's support this item be forwarded to the Finance Committee and City Council with a recommendation for approval.

WDH:sko