



# SHAKER HEIGHTS

## Memorandum

**To:** Members of City Council

**CC:** David E. Weiss, Mayor  
Jeri E. Chaikin, Chief Administrative Officer

**From:** Joyce G. Braverman, Director, Planning Department  
Cameron Roberts, Planner, Planning Department

**Subject:** **2019 Certified Local Government Grant Applications**

**Date:** January 22, 2019

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This is a request to authorize an application for, and acceptance of, two grants from the Ohio History Connection (Ohio's state historic preservation office). The Planning Department will submit two grant applications with one in partnership with the Cleveland Restoration Society.

Approximately \$100,000 in funds are made available each year for the Certified Local Government (CLG) grant program for activities that further historic preservation. The grants are only available to those communities designated as CLG's. Shaker Heights has regularly applied for and received funding through this grant since becoming a Certified Local Government in 1993. CLG grants are federal funds administered by the Ohio History Connection.

### **Application #1: City Hall Space Study & Plan**

The first priority application is for rehabilitation improvements at Shaker Heights City Hall in coordination with the City Hall Space Study and Plan project. City Hall is a designated Landmark Property and also located within the National Register of Historic Places.

This project aims to co-locate the Building and Housing Inspection Department by re-organizing department locations and functionality within City Hall. This includes investigating use of the 2nd floor firehouse, which has been vacant since 2004. The project consultant, Weber Murphy Fox, has been working on the project since July 2019. Based on their cost estimates, none of the proposed work can be fully implemented with the allocated budget of \$450,000 for the project in 2019. A CLG grant could help close the gap.

The project includes restoring approximately 28 historic, wood windows. The estimated cost provided by the consultant for this work is \$18,200. This would require review and approval by the Landmark Commission and compliance with the Secretary of the Interior's Standards, which are the standards required by Ohio History Connection for CLG grants.

A grant application will be made specifically for this historic window work, while emphasizing its contribution to the overall rehabilitation of City Hall space. The grant application will request \$19,700 to repair windows deemed necessary and cover an 8% design fee required by the

consultant for construction. This application requires a 40% match, which will be allocated from the \$450,000 currently budgeted for the project. Planning Department staff will prepare the grant application and facilitate all grant work.

**Application #2: 18520 Winslow Road Rehabilitation Improvements**

The second priority application is for rehabilitation improvements at 18520 Winslow Road in partnership with the Cleveland Restoration Society (CRS). This property is located in the Winslow Road Local Landmark District.

Since its abandonment in 2014, the home had deteriorated significantly and required extensive work. The City acquired the property in January 2018, and in partnership with CRS, submitted a CLG grant application to rehabilitate the property. In April 2018, the City and CRS secured a CLG grant of \$14,255 to assist in the rehabilitation work. The property was then transferred from the City to CRS in May 2018.

CRS has been actively working on the property and significant improvement can already be seen. The whole exterior has been repainted, masonry on the chimneys has been rebuilt, the roof has been fully replaced, the front porch has been restored, and a number of windows have been repaired or replaced. Throughout this work, CRS has taken full responsibility of managing the CLG grant.

There are two remaining items for exterior work: building a new detached garage and restoring the driveway. CRS has secured bids for both and estimates that the work will range from \$26,000-\$33,000. CRS has gone well beyond their initial budget for this project and has requested partnership with the city to pursue another grant. Ohio History Connection has verified that this project would be eligible for a second CLG grant.

The grant application will request \$16,000 for the remaining exterior rehabilitation improvements to 18520 Winslow Road. This application requires a 40% match, which will be comprised of in-kind donations and additional project funds from CRS. No cash match is required from the City. CRS will prepare the majority of the grant application and facilitate all grant work as a third party administrator.

**Recommendation:**

This is a recommendation to authorize an application for, and acceptance of, two grants from the Ohio History Connection. This was approved by the Finance and Administration Committee on January 22. Committee members supported application of both projects and noted that the Planning Department has had an exceptional record of receiving CLG grants in the past.

We request that this be passed as an emergency and on first reading in order to meet grant application deadlines. Grant applications and supporting legislation are due February 11. Grant awards will be announced in late April.

ORDINANCE NO.

BY:

Authorizing the application for and acceptance of a grant from the Ohio History Connection Certified Local Government Grant (CLG) Program in the estimated amount of \$16,000 for further rehabilitation improvements to 18520 Winslow Road, and declaring an emergency.

WHEREAS, the Certified Local Government Grant Program provides local governments an opportunity to be directly involved in the national program to identify, evaluate, protect, promote, and enhance the educational and economic value of local properties of historic, architectural and archaeological significance; and

WHEREAS, funds are made available each year for the Certified Local Government (CLG) grant program for activities that further historic preservation; and

WHEREAS, the grants are only available to those communities designated as CLGs and the City has applied for and received funding through this grant since becoming a Certified Local Government in 1993; and

WHEREAS, the Director of Planning has recommended that the City apply to the Ohio History Connection Certified Local Government Grant Program as the City's second priority application in 2019 for funds to further rehabilitate the blighted property at 18520 Winslow Road, which is located in the Winslow Road Local Landmark District, in partnership with the Cleveland Restoration Society (CRS), in the total amount of up to SIXTEEN THOUSAND DOLLARS (\$16,000), with no City funds being required for this project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. The City is hereby authorized and directed to apply for and accept a grant from the Ohio History Connection Local Government Grant (CLG) Program, in the total amount of up to SIXTEEN THOUSAND DOLLARS (\$16,000) for further rehabilitation improvements to 18520 Winslow Road.

Section 2. The Mayor is hereby authorized to enter into such agreements as may be necessary to obtain the foregoing grant, as approved by the Director of Law.

Section 3. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and, in order to meet the grant application deadline, and therefore, this ordinance shall take effect immediately upon its enactment and approval by the Mayor.

Enacted \_\_\_\_\_.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2019.

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DAVID E. WEISS, Mayor

Attest:

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JERI E. CHAIKIN  
Clerk of Council

coun19/0123CLGgrant-Winslow