SHAKERHEIGHTS

MINUTES
BUILDING, HOUSING AND TECHNOLOGY
CONFERENCE ROOM B
Thursday, February 1, 2018
6 PM

PRESENT:
Committee Members:

Julianna Senturia, Chair, Council member	Earl Williams, Council member
Tres Roeder, Council member	Brian Rosenfelt , Citizen Member
Sara Schiavoni, Citizen Member:	Matthew Mace , Citizen Member
Jeri Chaikin, Chief Administrative Officer	Frank Miozzi, Director of Information Technology
William Hanson , Housing Commissioner	
Kyle Krewson, Director, Building and Housing Department	

The Shaker Heights Building, Housing and Technology Committee met on the above date.

Chair Julianna Senturia welcomed everyone for coming and indicated the committee will be a two-year cycle and will focus on Building, Housing and Technology systems. Chair Senturia requested the committee members introduce themselves.

Mr. Krewson discussed the merging of the Building and Housing Departments. The joining of the two groups would increase efficiency and improve customer service.

Traditionally, the Building staff would be responsible for commercial property maintenance and the Housing staff would be responsible for the residential property maintenance; a combined department gives the City more flexibility.

Mr. Krewson presented the status on the Van Aken District, drawing submittals, and permits. He also discussed where the departments are going and gave an overview of the new software platform. He went on to presented charts that focused on trends over the past 20 years for permits.

Mr. Hanson talked about preserving Shaker Heights' housing stock through inspections, identifying vacant houses, monitoring at risk properties and eliminating any blighting or deteriorating influences that affect property values in the community.

Mr. Hanson also gave a brief summary about Point of Sale inspections and the escrow process, rental inspections, exterior systematics and complaints along with tracking foreclosures. Mr. Hanson discussed the process for Certificate of Occupancy, the late penalties and the revoking of a certificate. Mr. Hanson commented on the agreement between the City of Shaker and Section 8 where property owners must meet certain requirements before they can obtain funding from the Voucher Program. He also presented graphs showing housing trends over the last seven years.

Mr. Miozzi presented an overview of the IT Department's functions.
- Provide technical assistance
- Purchasing equipment/systems, technical advice (City Hall/Police/Court)
- Server administration/infrastructure/data centers
- Working towards a good recovery plan from a technology perspective
- Run 30 City servers on three physical boxes

Mr. Miozzi mentioned Kyle Krewson and Bill Hanson are implementing a new system for better efficiency from a technology perspective.

The goal for 2018 will be a network re-addressing project. The current structure was not designed to support all the different devices; the City needs to upgrade.

Frank Miozzi talked about the enterprise applications, including Public Safety systems, email, the Finance System and the Building and Housing System.

The next big undertaking will be the Telecommunications replacement project. Currently, the upkeep of the telecommunication system has been maintained by the Administrative Secretary in Finance and Frank.

Mr. Miozzi discussed bandwidth needs of the city.

The meeting adjourned at 7:08 pm.

IT's presentation is attached to these minutes. The Building and Housing presentation can be accessed here: https://prezi.com/view/1GOsbIwfYiJMbKnvsym3/