



## SHAKER HEIGHTS

**Building, Housing and Technology Committee Minutes  
Thursday, March 1, 2018  
6:00 P.M.  
Stephanie Tubs Jones Community Building**

Members Present: Julianna Senturia, Chair, Council Member  
Tres Roeder, Council member  
Sara Schiavoni, Citizen Member  
Matthew Mace, Citizen Member

Others Present: Jeri Chaikin, Chief Administrative Officer  
Kyle Krewson, Building & Housing Director  
Frank Miozzi, Information Technology Director  
William Hanson, Housing Commissioner  
Larry Stahl, Sr. Housing Inspector

The meeting was called to order by Chair Julianna Senturia at 6:00 p.m.

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### **Approval of the February 1, 2018 Meeting Minutes**

Chair Julianna Senturia welcomed everyone and took a few moments to review minutes. The February 1, 2018 meeting minutes were approved with minor corrections.

### **Discussions from February 1, 2018 Department Overview Presentations**

Mr. Miozzi discussed what is the School District doing with technology vs what the City is doing with technology.

The School District would not receive E-rate funding from the Federal Government if they partnered with the city for broadband. Their project would become ineligible.

Frank highlighted projects for 2018; network re-addressing, redesign the network, replacing equipment, upgrading WiFi, replacing the firewall, and a new telecommunications system. There was a recent MUNIS upgrade, and a new fleet of copiers.

### **Housing Inspection Process Overview and Q&A**

Larry Stahl gave an overview on the Housing Inspection process. Housing Inspectors perform residential inspections based on the Shaker Heights Housing Code. Inspection types include: complaint inspections, point of sale inspections, rental inspections

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(certificates of occupancy), and exterior systematic inspections. While the inspection types are different the inspectors are looking for the exact same violations under the Housing Code.

When the inspector cannot access an area a note will indicate unable to inspect that area and it will be inspected at a future date. This could be the result of a snow covered roof, or a room full of storage materials. This enables the Housing Department to return and inspect that area at a later date.

William Hanson made additional comments on the inspection process:

- Reinspections/Extensions/Supplemental inspections Appeal Process- Administrative and Board of Appeals
- Background on the escrow requirement for homes transferred with outstanding Point of Sale violations.

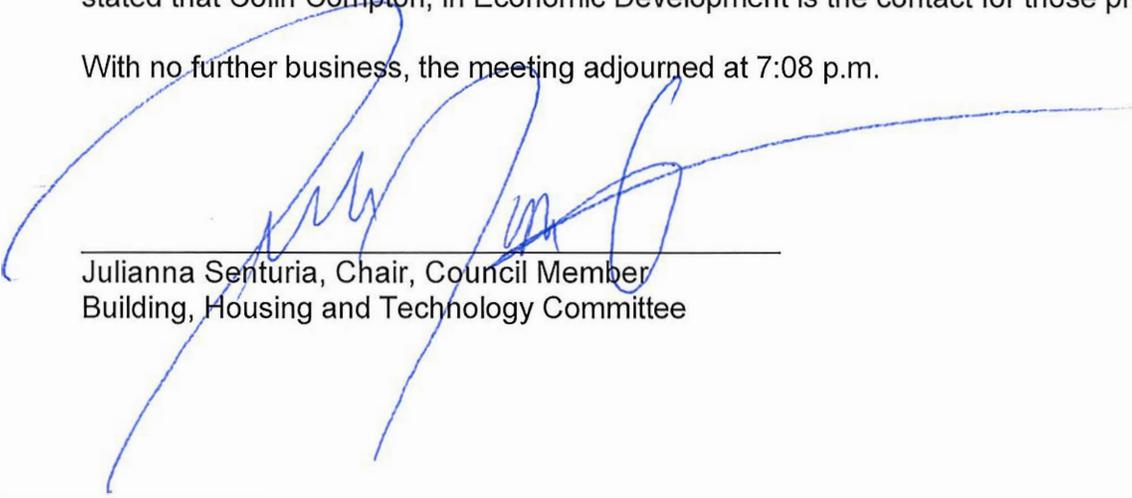
A discussion followed about the fundamental difference between city housing inspections and an inspection conducted by a private home inspector. The City inspection is designed to identify existing code violations and to ensure those items are corrected. The basis for the violations is the Shaker Heights Housing Code, which, by definition, is a minimum maintenance code. The inspection is conducted for the benefit of the community as a whole. Buyers are encouraged to protect their own interest by hiring a private inspector who can identify issues beyond the scope of the City inspection.

Questions were directed to Larry Stahl regarding exterior violations. There was general discussion on the topics of:

- Chimneys
- Sump pumps/downspout disconnect

William Hanson shared information about repair assistance options in Shaker Heights and stated that Colin Compton, in Economic Development is the contact for those programs.

With no further business, the meeting adjourned at 7:08 p.m.



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Julianna Senturia, Chair, Council Member  
Building, Housing and Technology Committee