



**Sustainability Committee Minutes
Thursday, June 11, 2020
7:30 A.M.
City Hall Conference Room B**

Members Present: Anne Williams, Committee Chair, Council Member
Carmen Franks, Citizen Member
Sean P. Malone, Council Member
Nancy Moore, Copuncil Member
Julianne Potter, Citizen Member
Norman Robbins, Citizen Member

Others Present: David E. Weiss, Mayor
Jeri E. Chaikin, Chief Administrative Officer
Michael Peters, Sustainability Coordinator

The meeting was called to order by Committee Chair Anne Williams at 7:30 A.M.

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Overview of Zoom Meeting Protocol

Committee Chair Anne Williams reviewed the city’s policies regarding the Zoom platform for Committee meetings. Participants are encouraged to mute themselves unless speaking and the public is invited to use the Q&A feature of the platform.

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Approval of the February 13, 2020 Meeting Minutes

It was moved by Nancy Moore and seconded by Norman Robbins that the minutes of the February 13, 2020 meeting be approved as recorded.

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Review and Approval of NOPEC Energized Community Grant Application

The Northeast Ohio Public Energy Council (NOPEC) notified the city of the opportunity to apply for the Energized Community Grant Program. This annual program provides funds to member communities to implement energy savings or energy infrastructure measures. In 2019 the City received \$55,958 in grant funds that were applied to the \$150,000 replacement of the aging generators and electrical service upgrades at City Hall at 3400 Lee Road. For 2020, \$52,472 is available, based on 7,496 accounts in 2019 at \$7 per account. It was proposed to apply to use the \$52,472 towards the \$75,000 electrical service upgrade and emergency generator replacement at Fire Station II, 2801 Warrensville Center Road.

CITY OF SHAKER HEIGHTS

The motion to approve applying for the grant funds was made by Council Member Sean Malone and seconded by Citizen Member Julianne Potter. The motion passed and the item was sent to Finance Committee prior to City Council.

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Subcommittee Updates

Recognizing the subcommittees likely did not have an opportunity to meet, the following updates were provided:

Subcommittees updates:

- Stormwater & Greenspace (Carmen Franks)
 - Recap of prior meeting's discussion including:
 - Content for city website on stormwater info for residents
 - LEED credits related to stormwater and green space
 - Re-starting the Laudable Lawns program (will need to revisit due to seasonality)
 - Sewer District pilot program
 - Next meeting is scheduled for the following week
 - Council Member Nancy Moore provided an update on the stormwater code revisions from the Ohio EPA. The MS4 permit has not been updated yet but anticipated in July. It is advised to wait to update our code until that information is available.
- Renewable Energy (Norman Robbins)
 - Continuing to speak to School Board Member Jeff Isaacs regarding solar panels on the High School and the COSE energy audits (using the same program the City used for its buildings)
- High School Advisory Group (Julianne Potter)
 - Shaker Youth LEEDs: Collaborative among Hathaway Brown, Laurel, University School and Shaker Heights High School has been reviewing how the city can achieve higher levels of certification in the next 5 to 10 years. Has continued to meet (April and May) and will present at July meeting.
- Recycling (Anne Williams)
 - Regrouping and several residents have expressed interest in recycling and composting issues.

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Other Discussion Items

- City Energy Efficiency Updates:
 - Energy Audits recommended LED lighting retrofit, discussing how to move forward with Public Works. Resident with lighting experience has provided feedback and guidance.

- Streetlight audit is first step in eventual conversion to LED. Working to perform this work with city staff over the summer with assistance from Cuyahoga County and shared best practices from the City of Cleveland Public Utilities department.
- Alternative Fuel Vehicles Update:
 - Goal is to transition the city fleet to electric as it makes sense and matching turnover in the fleet; hoping to make progress next year.
 - Requested a grant from NOPEC for electric vehicle charging (separate from the Energised Community Grant above), and were notified of an award. Requesting equipment and electrician quotes to submit to NOPEC for approval. Locations pursuing are City Hall Annex and Thornton Park. Working through some capacity issues at Thornton Park.
- Green Team Update:
 - Will reconnect soon to re-engage.
 - Composting restarted at Fire Stations.
- Solar Demonstration Project:
 - Cleveland Heights has elected to use County program (Power Purchase Agreement open to all municipalities in Cuyahoga County) on three of their buildings: service garage, community center, and city hall. Lakewood also using this program.
 - Will revisit with administration for Shaker Heights: could use County program, review results of City of Cleveland's RFP (no info released yet) to see if applicable, or purchase outright.
- LEED for Cities Update:
 - Continue to push some stakeholders for required data, particularly around water and waste.
- Other items:
 - Upcoming *Shaker Life* will feature sustainability efforts.
 - NOPEC Community Sponsorship was awarded to Shaker Heights Arts Council for public virtual art lessons.
 - Working to apply for a USDA grant for urban composting and food waste diversion; tight deadline trying to meet (June 26).

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There being no further business, the meeting was adjourned at 8:25 A.M. The next meeting is scheduled for July 9, 2020 at 8:00am.

Michael Peters
Sustainability Coordinator