

CITY OF SHAKER HEIGHTS
Position Vacancy Announcement
FOR IMMEDIATE POSTING
January 15, 2019

Job Title: Learn to Skate Instructor (seasonal, part-time); minimum age 16
Department: Recreation
Hourly Rate: \$8.55 – \$35.00, DOQ
Hours of Work: 1 to 5 hours per week; Tuesday, Thursday, Friday & Saturday (varies)

GENERAL DEFINITION AND CONDITIONS OF WORK:

The Learn to Skate Instructor provides professional skating instruction, customer service at Thornton Park Ice Arena and assists the Learn to Skate Coordinator as needed.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

To include, but not limited to:

- Provide professional skating instruction according to Learn to Skate USA and United States Figure Skating (USFS) standards.
- Assist and/or lead group lessons.
- Provide excellent customer service to all Thornton Park patrons.
- Present a positive image and conduct oneself in a professional manner as a representative of Thornton Park Ice Arena and Shaker Heights Recreation Department.
- Provide a safe and fun environment for all skaters.
- Report for scheduled shift fifteen (15) minutes prior to start time in appropriate attire and obtain approval from Learn to Skate Coordinator for schedule changes/requests of time off.
- Participate in staff meetings, orientations, and/or training sessions as required.
- Evening and weekend work required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Be committed to working with children from a variety of backgrounds, skills levels, and ages.
- Establish and maintain standards of behavior and communicate effectively with skaters/parents/coworkers.
- Ability to teach fundamental skating skills to children ranging in ages 3-18 years old as well as adults.
- Ability to effectively break down, explain and demonstrate skills to participants.

EDUCATION & EXPERIENCE:

- Previous professional skating instruction experience.
- Knowledge of basic skating, hockey and figure skating.
- Passed USFS Pre-Juvenile Moves and Freestyle.

PHYSICAL REQUIREMENTS:

This is light work frequently requiring the ability to stand for periods of up to 2-3 hours, lift approximately 20 pounds, kneel down and assist children who have fallen down on the ice.

The City of Shaker Heights does not hire individuals who use or test positive for tobacco or nicotine products.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

PLEASE FILE CITY APPLICATION AND/OR RESUME WITH CITY OF SHAKER HEIGHTS HUMAN RESOURCES DEPARTMENT, 3400 LEE ROAD, SHAKER HEIGHTS, OHIO 44120 OR E-MAIL TO human.resources@shakeronline.com
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